

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting, September 24, 2014

4:00 PM – 6:00 PM in the Conference Room at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## Agenda

### Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

#### Call to order 4:12

#### Role Call

**Present:** Jeff C., Doua (left about 5:00), Felicia, Xee, Mindy, Lani, Ben W.

**Absent:** NONE

**Ex-Officio:** Cha Ger Yang, Choua Yang, DeGune Lee

**Guests:** Chuck Herdegen, Jeanene Miller

#### Presentation of the Agenda

#### **I. Reports:**

➤ **Treasurer's Report and Motion: (5 min) \***

Financial Report: Not much new to report. Updates will be done based on actual enrollment

Management Report: Lists of checks

Motion to accept the treasurer's reports by Lani Second by Ben W.

➤ **Secretary's Report and Motion: (5 min) \*.**

Minutes were read and motion to accept the minutes by Felicia. Second by Doua.

➤ **CEO/ Principal's Report: (10 min each)\***

CEO: Press box will become storage. New press box to be built on the south side of the field, by the bleachers. Press box size 10 x 22. The parking lot was cracked a bit and has been fixed. Unit to possibly be put up on the rooftop Spring 2015. This would replace the boiler in the elementary. Windows will be replaced in the elem due to leakage. The roof will need replaced too. A goal will be for the Board to set up a timeline for the repairs across the next 5 years.

Principal: Formal observations are starting. Title Grant completed. MMR SIP has been submitted. Annual report is not due until Oct. 17 this year due to delay in data. Leadership Team put together this year has been working really hard—this includes Coaches, lead, and PLC Chairs. Math, literacy training and Scatter Plots have been part of the training. A full day of Math work was led by the Math Coach. Choua and the math teachers worked together on the standards. With help of the Centers of Excellence, the work is proceeding.

#### **II. Old and/or Unfinished Business:**

➤ Board Trainings

Provide copies of the previous trainings: Felicia, Mindy and Xee

Will attend on Oct. 25: Jeff C and Lani

### **III. New Business:**

➤ **Staffing \***

Hannah Brouse - 2<sup>nd</sup> grade

Ben Beckman - Elem PE

Rachel Jensen - MS SpEd

Mong Vang - Grades 3-5 EA

Still looking for a few positions: Title, MS EL, EAs for Special Education

Doua moved to approve the new staff. Felicia second. All voted in favor.

➤ Annual report draft

The next meeting will be the vote for approval.

➤ Title Grant \*

Motion to approve Jeanene Miller to complete the Title Grant by Felicia. Second by Lani. All voted in favor.

➤ Bullying Policy \*

p. 3 change collective bargaining unit to Employee Handbook; School district changed to Academy Make this available to staff and students. Felicia recommends that we have some key experts that know this policy. Be clear on what is bullying and what is harassment, etc. Approval is necessary and follow up is necessary.

Motion by Lani to approve the Bullying Prohibition Policy. Second by Xee. All voted in favor.

➤ Conflict of Interest \*

Motion by Ben W to approve the conflict of interest. Second by Doua. All voted in favor.

➤ Annual Insurance Policy \*

Our authorizer asked for this policy. It is a clarification of how we look for vendors, etc.

Motion for the acceptance of the policy by Felicia. Xee second. All members voted in favor.

➤ Benefits - 401K \*

401 K will shift from Edward Jones to ING (VOYA). Implementation of a vested schedule to keep employees. Lani made a motion to approve the change of provider. Felicia second. All the members voted in favor.

➤ MMR SIP - Center of Excellence and MDE

Updates will be given at the October Board Meeting

### **IV. Adjourn: at 5:14**

**Next regular Meeting:** October 8, 2014

**Next agenda items:**

- **Annual Report 13-14 - approval**
- **Teacher Compensation**
- **Focus School Designation**

\*Items that need motions/ approval