

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting, September 18, 2013

3:30 PM – 5:30 PM in the Conference Room at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## Minutes

### Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order by Chee Vue, transferred

Role Call

Present: Jeff C. , Chee, Mindy, Doua

Absent: PaKou

Ex-Officio: DeGune

Guests: Chuck, Jeanene, Pat

### Presentation of the Agenda

#### I. Reports:

➤ **Treasurer's Report and Motion: (5 min) \***

Unaudited portion shows where we ended last school year. There is a 13.6 % hold back. Updating current year budget will include getting closer to amounts actually spent and brought in. PSA is operating strong with financial statements. Motion to approve financial statements by Chee. Second by Doua.

Management Report motion to approve by Chee. Second by Jeff C.

➤ **Secretary's Report and Motion: (5 min) \***

Minutes from the previous meeting were read. Secretary will change formatting for the Aug. 28 minutes,

Minutes are tabled to the next meeting.

➤ **CEO/ Principal's Report: (10 min)**

Closed session Motion by Chee. Second by Doua.

Reopen meeting 4:55

Enrollment is 800

Q Comp positions will be reopened

Teacher observations are beginning

MDE Data came through with the cross-walk procedure numbers (see attachments)

#### II. Old and/or Unfinished Business:

#### III. New Business:

➤ Annual Report Approval \*

Pat will add new MDE Data. Audubon had given a new list of expectations for the Annual Report.

Motion to approve the Annual Report to be submitted to Audubon by Doua. Second by Jeff C. All voted in favor.

➤ Contracts \*

Transportation-7 busses are contracted with American Transportation and Kottke.

Motion to approve transportation contract by Jeff C. Mindy second. All voted approval.

➤ Appoint additional board member(s)

Recommendation: Lani Suarez as a community member. Lani works with a non-profit and is active with community support. She had a student attend PSA.

Chee has been seeking parent members.

Appointment of Lani motion by Doua. Jeff C. second. All present voted in favor.

➤ Audubon website compliance

Audubon has a list of expectations for the website. Peg has been updating.

Motion to approve postings required by ACNW on the website by Mindy.

Second Doua. All voted in favor.

**Updated staffing \***

Elementary Special Education- Jen O'Byrne

3<sup>rd</sup> grade- Sherilyn Anderson

4<sup>th</sup> grade- Jessica Shreve

Mindy made a motion to accept the updated staffing. Second by Jeff C. All voted to approve.

Note: Quality assurance plan includes dates to attend Board meetings.

**IV. Adjourn:** @ 5:40

**Next Meeting: Wednesday October 9, 2013**

**Next agenda items:**

Resignation of PaKou Yang

Minutes of August 28 meeting

\*Items that need motions/ approval