

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting  
4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

**February 10, 2016**

**Minutes**

**Mission**

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

## Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

**Call to order**

**Role Call**

**Present: Mindy Hansen, Txianeng Lee, Jeff Culp, Felicia Perry**

**Absent: Xee Vue**

**Ex-Officio: Ger Yang, DeGune Lee, Choua Yang**

**Guests: Chuck Herdegen, Charlotte Wagner, Laura Booth, John Cairn, Jeanene Miller, David Greenberg, Dan Jett**

### **I. Reports:**

- Financial Report and Motion: (5 min) \*  
Note adjustment to financials/ timing starting in March as per Beltz  
No financials presented in March due to timing, so each month going forward will be for the previous month.  
Tzianeng made the motion to approve. Second by Jeff. All in favor, motion carries.
- Minutes of previous meeting and Motion: (5 min) \*  
Tzianeng asked about the nomination committee portion of the minutes. Change minutes or add to minutes to reflect Mindy's term is not up.  
Jeff made a motion to approve the minutes. Tzianeng second. All voted in favor
- CEO/ Principal's Report: (10 min each)  
Buses- 2- were purchased.  
Enrollment shows a few losses, a few gains.

### **II. Old and/or Unfinished Business:**

- By laws  
The December minutes reflect the list  
Mindy made a motion to accept the by laws. Second by Jeff. All members voted approval.
- Administration Evaluation Committee – report  
Felicia reported out on their time spent looking at rubrics, etc. Itemized information by CEO vs. Principal. Staff will have a survey to complete. The Board will use a different tool. There will be another meeting in 2 weeks. Tzianeng asked if there was anything for community input. He thought that it would be an important piece to note what we mean to the bigger community.

### **III. New Business:**

- ACNW: Renewal Report
  - Do we have options to extend the response time? By Tzianeng
  - Part of the plan can be what are the questions we need to answer. Fast timeline
  
- John Cairn and Laura Booth- Discussion of plan to support renewal
  - Governance set up
  - Tools for job descriptions, nepotism
  - Seek outside support to get the work done
  - Lawyer at monthly meetings
  
- Approval of Depositories: MN School District Liquid Assets Fund Plus (MSDLAF+) and PMA Financial Network \*
  - Consortiums to use excess finances. Investment policy will be brought forward at another meeting.
  - Chuck recommends to shop the two agencies for deals
  - Felicia stepped out of the meeting.
  - Tzianeng made the motion to approve. Mindy second. All present voted in favor.
  
- Representative to MN High School League \*
  - Motion by Jeff to approve the designee, Victor Vondracek, to the MN High School League. Felicia second. All present voted in favor.
  
- Revision of Annual Report \*
  - Table of Contents—lettering to change
  - Tzianeng asked about signature from Chair and CEO for documentation. This was a suggested consideration.
  - Jeff made the motion to approve the revision. Felicia second. All present voted in favor.
  
- Board Assurances signed for ACNW
  - Each member present signed forms.
  
- 504 Policy update \*
  - Change Superintendent in Step 2 and 3.
  - Tzianeng made the motion to accept as edited. Jeff second. All members present voted in favor.

**Work meeting: Tuesday February 16 at 3:00 pm**

**Next regular meeting:** March 9, 2016

**Future agenda items:**

Board Training: Laura Booth 4-5:00 pm

2016-17 Calendar

Nomination Committee Report

SWIS data -Mindy

\*Items that need motions/ approval