

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting, Feb. 11, 2015  
4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## Minutes Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

#### Call to order

#### Role Call

**Present:** Mindy, Felicia, Xee, Jeff C.

**Absent:** Doua

**Ex-Officio:** Ger, Choua, DeGune

**Guests:** Chuck, Jeanene, Charlotte

#### Presentation of the Agenda

#### **I. Reports:**

➤ **Treasurer's Report and Motion: (5 min) \***

. Financial Statement—holding steady with enrollment. Revenues are on track. Line items to tweak yet.  
Management reports list all the checks from throughout the month.  
Motion to approve the financial reports by Felicia. Mindy second. All voted in favor. Motion passed.

➤ **Secretary's Report and Motion: (5 min) \***

Motion to approve the minutes from January's meeting by Xee. Felicia second. All members voted in favor. Motion passed.

➤ **CEO/ Principal's Report: (10 min each)**

Crisis team is increasing. Others have been trained. Teachers will learn about de-escalation. Hall monitor position would be a positive yet effective vein to pursue.

#### **II. Old and/or Unfinished Business:**

➤ **Board members**

- Administration will contact a member of the board about attendance.

#### **III. New Business:**

➤ **Staffing updates \***

Tom Thao

Hiring

Steve Lee- EA Grades 3-5

-Mindy made a motion to approve the staff updates of Tom Thao leaving and the hiring of Steve Lee as a 3-5<sup>th</sup> Grade EA. Second by Xee. All members voted in favor. Motion passed.

➤ **Election Committee**

- Felicia, Jeff, Choua and Jeanene will meet, look over applications, bring candidates to the board and create a ballot for the Annual Meeting.

➤ **Board By-Laws Revision**

- Last revision was 2007. PSA will talk with our attorney and proactively revise for 2015.

➤ **Elementary Data-Mindy**

- Assessments for Literacy and Math are tracked and growth is shown over Fall, Winter, and Spring. Teams meet to discuss goals and create a Team Improvement Plan (TIP). Using the PBIS program SWIS, we track behaviors as well, showing what types of referrals are happening and when they are happening. Data walls and Spreadsheets are updated and available for all students. New staff have been coached and familiarized with the record-keeping and managing of the assessments and documents.

**IV. Adjourn: 4:40**

**Next regular meeting:** March 11, 2015

**Future agenda items:**

- **Teacher Compensation for future dialogue-March**
- **Contracts-from vendors**

\*Items that need motions/ approval