

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

**March 9, 2016**

**MINUTES**

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

## Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order 4:02

Role Call

Present: Mindy, Jeff, Felicia

Absent: Tzianeng, Xee

Ex-Officio: Degune Lee

Guests: David Greenberg, Dan Jett, Charlotte Wagner, Laura Booth, Patty Bruce

### **I. Reports:**

- Financial Report and Motion: (5 min)  
BKDA adjust schedule thus no financials until April meeting
- Minutes of previous meetings and motion: (5 min) \*
  - 2.10.16 - Mindy motioned to approve the minutes, Jeff second. All in favor, motion carries.
  - 2.16.16 Special meeting – Jeff motioned to approve the minutes, Mindy second. All in favor, motion carries.
  - 2.24.16 – Mindy motioned to approve the minutes, Felicia second. All in favor, motion carries.
- CEO/ Principal's Report: (5 min)
  - Enrollment currently at 751 students.

### **II. Old and/or Unfinished Business:**

- Update from ACNW –David Greenberg- renewal
  - The ACNW Board met and came to a final decision on Tuesday, March 8, 2016 in regards to the reauthorization of PSA. The letter notifies us of being in Probationary Status – Intervention Level 3. This relates to the weak academic performance as noted in the Reauthorization Evaluation dated February 19, 2016. ACNW Board of Directors has approved the offering of a 1-year probationary charter school contract to PSA. The following are the conditions:
    1. School must develop a plan that results in new leadership who will report to the school's board of directors. This entity will have demonstrated past experience and success in raising student achievement and have the authority to make educational, program, staff, and resource decisions to improve all pupil learning and all student achievement.
    2. Plan to inform parents of current and future enrolled students of the Probationary Status.
    3. School Board of Directors contracts with an external consultant with an experience in charter school turnarounds to support the board in developing and executing the plan
    4. Board documentation of a resolution agreeing to the conditions outlined no later than March 31, 2016 at 5 p.m.
    5. ACNW will, upon receipt of documentation, proceed with ACNW's contracting process. The new contract will include the Turnaround Plan.

- Questions were asked on timeline through the 1-year probationary period. ACNW will send a detailed timeline of steps and dates.
- After the Probationary-period, a new decision would be based on the Turnaround Plan and not on the small amount of academic data since the school's change.
- While the Board needs to gain more members, more capacity and more hands to help carry out tasks, ACNW knows that the parents, families, communities, and staff ultimately elect the Board of Directors.
- David offered clarity to the "individual reporter to the Board": The Board of Directors will hire an individual to help academic, financial, operations, etc. and the individual hires who they need to in order to carry out the academic support and raising of student achievement.
- Discussion was had, asking questions of acquiring knowledge and information of other schools in similar situations and recommendations to improve academic achievement.

➤ Evaluation tool for Administrator's evaluation \* tabled

### **III. New Business:**

- Nepotism policy \*  
organizational chart  
conflict of interest  
Salaries and benefits
  - Motion that the 7 individuals listed on the Nepotism Policy Chart under the Nepotism Policy are not in conflict pertaining to hiring, salaries, duties by Jeff. Second by Felicia. All in favor, motion carries.
- Outside evaluation company hiring process \*  
List of options  
Criteria (developed at the meeting)  
Committee to contact and interview
  - Motion to table the outside evaluation company topics until the next special meeting by Mindy. Second by Felicia. All in favor. Motion carries.
- 2016-17 Calendar Draft  
Look over the draft and give questions, comments some thought prior to the April meeting
- Nomination Committee Report tabled
  - Will be seeking to fill open position and add 2 more positions
  - Special meeting dates set for Tuesday, March 15 at 4 p.m. and (if needed) Monday, March 21 at 4 p.m.

**Adjourn: 6:18**

**Next regular meeting:** April 13, 2016

#### **Future agenda items:**

Revision of by laws  
Evaluation results for Administration  
Early enrollment policy  
School lottery policy  
Board Training  
Teacher compensation  
Finalize 16-17 calendar  
Contracts

Vendors

\*Items that need motions/ approval