

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting, March 11, 2015
4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

Minutes

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order 4:08

Role Call

Present: Jeff Culp Xee Vue, Felicia Perry, Mindy Hansen

Absent: Doua Lee

Ex-Officio: Ger Yang, Choua Yang, DeGune Lee

Guests: John Cairn, Brody Derks, Chad DeBruzzi, David Greenberg, Jeanene Miller, Chuck Herdegen

Presentation of the Agenda : Amend the agenda to include the discussion of bond refinancing by Xee. Felicia second. All members voted in favor.

I. Reports:

➤ **Treasurer's Report and Motion: (5 min) ***

Chuck went over the financial and management reports. Xee made a motion to approve financial and management reports for Feb. Second by Mindy. All members voted in favor.

➤ **Secretary's Report and Motion: (5 min) ***

Motion was made by Felicia to approve the minutes. Xee second. All members voted in favor.

➤ **CEO/ Principal's Report: (10 min each)**

Ger spoke about possible renovations. Academics are important. Praise to the coaches and administration for taking a new direction. We strive to increase our academics for our students.

Choua told of Spring activities. SWOT-Strengths, Weakness, Opportunities and Threats will receive feedback to the Leadership Team. These will be discussed at the retreat in April. Food audit took place including service and paperwork. Phase II of the project with I Do in the teaching model with the teaching staff. Observation and come back to one on one coaching session are included in the next steps. Intent to Return was handed out to all the staff. These are due back March 27.

II. Old and/or Unfinished Business:

III. New Business:

➤ **Audubon Report- David Greenberg- 20 minutes**

* Academic Report- Contractual goals related to academic outcomes. In some instances we did not report on the goals. As a Board, we need to know about those goals. These are the goals that are currently in the contract. Goals need to be adjusted.

* Mission related goals

EL was based on ACCESS. Reading growth on NWEA and MCA. Math uses NWEA and MCA on goals. Proficiency rates were low. A comparison of schools and subgroups were

provided. Science has data in Appendix A. Audubon is environmentally focused. Post secondary readiness—testing (ACT, SAT, etc.) and graduation rate are included. Graduation rate is high. Split groups K-5, 6-8 and HS will be shown in our next year's data.

*Financial evaluation

Numbers were pulled directly off the audit. Financial management and reporting are included.

*Review of Board Meeting minutes-Board every month needs to talk academics and goals.

Look at environmental pieces monthly.

* David Greenberg will be our contact person for now.

➤ **Bond Refinancing -John Cairn**

Discussion of the possibility of refinancing the building. Bonds need to be closed to move forward. School Board and the Building Company work together. There will be a series of steps that require much work. There is a template to follow with new items that are needed. IRS requires adoption of resolution. Bonds could be closed by mid-May.

Enrollment is key. The stability of our enrollment

Motion was made by Xee to adopt the resolution in conjunction with issuance of 501C3 revenue Bonds (cost reimbursement resolution). Second by Felicia. All members voted in favor.

A motion was made to approve staff to proceed, subject to Board approval at a future Board Meeting, by Mindy. Second by Felicia. All voted in favor.

Motion to approve the attorney fee agreement by Xee. Second by Mindy. All voted in favor- by role call.

➤ **Reading Data-Brody Derks, Secondary Literacy Coach- 30 minutes**

Test Specs were shared—informational text and key ideas and details are highly tested.

Inference is important also. Multiple choice is typical. Technology enhanced questions are included. Data was provided on lexile scores for all students in in 6-8, 10th grade (from OLPA scores).

➤ **Staffing updates***

Tou Fue Vang-resignation

Fong Moua-additional responsibilities

Mindy moved to accept the staffing updates. Xee second. All voted in favor.

➤ **Vendor contracts ***

By Word of Mouth- Kim Herman

The only difference is a therapy increased charge of two dollars. That rate hasn't been raised in two years. It also will not get raised for another two years.

Occupational Therapy- Moria Gallagher

No changes. Day of delivery might change.

Motion to approve the speech/language contract by Felicia. Second by Mindy. All voted in favor.

Motion to approve the OT agreement by Mindy. Second by Xee. Members voted in favor.

IV. Adjourn: 6:04

Next regular meeting: April 8, 2015

Future agenda items:

➤ **Contracts-from vendors**

Harris Mechanical Contract

➤ **Teacher compensation**

➤ **School calendar 2015-16**

➤ **Environmental discussion**

➤ **Academics- Math Chad DeBruzzi**

*Items that need motions/ approval

