

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting, 4:00 PM – 6:00 PM
6200 W Broadway Avenue North, Brooklyn Park, MN 55428

Minutes May 11, 2015

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order 4:20

Role Call

Present: Xee, Jeff, Mindy, Felicia

Absent: Doua

Ex-Officio: Ger, Choua, DeGune

Guests: John Cairn(via phone) , Jeanene

I. Reports:

- Treasurer's Report and Motion: (5 min) *
Tabled to next month. Chuck could not attend and the Board would like to have verbal feedback.
- Secretary's Report and Motion: (5 min) *
Motion to approve by Mindy. Xee second. All voted in favor.
- CEO/ Principal's Report: (10 min each)

A couple of weeks left of school—trying to finalize things by mid-May for paperwork items. Q
Comp pay out and observations need to be determined. Our continued work with Kristin Scherman
is not going as well (quickly) as we had hoped. The process will continue this year and into next.
GRR-gradual release: This is based on data/ test results. Classroom data in January showed not
consistent—need less teacher talk and more student engagement. Prom was on May 9. Annual
Meeting May 21.

End of year school calendar will be reviewed and shared with staff as well as the Board. Color run
on June 4 at PSA. Authorizer's site visit, PBiS SET visit and investors visit were all today.

II. Old and/or Unfinished Business:

- School Calendar 2015-16*
Hmong Day This week—Hmong Day May 14, 2015 Same date every year
Add May 14 to the yearly calendar
PBiS is Aug 10. Mentors will be assigned to new teachers and still begin Aug. 10.
Open House move to Aug. 18, 2015.
Sept 18- cross out due for conferences
April 29th 4th Qtr progress reports due
Note change: May 6 is now a PD day
Graduation: June 4th or 11th Decision: June 4th
Count days of 1st qtr 45 and 2nd qtr. 40 (change # at bottom)
More dates built in for PBiS staff development
Motion from Felicia to accept the 15-16 school calendar with the discussed changes. Mindy
second. All members voted in favor.

- Teacher Compensation Chart 2015-16*
Looking at the back of the document for clarity and dialogue. The first 2 boxes were discussed and approved at the April Board Meeting.
Xee suggested adding a range 30%-44.9%, etc.
Also the bottom box needs to be adjusted for ELA, math, humanities, etc. Humanities would be taken out of the document.
Motion to table teacher salary increase for achievement 2016-17 by Mindy. Second by Felicia.
*Note the compensation portion for 15-16 was approved last month.

III. New Business:

- Refinancing & Process - update and next steps
John Cairn is on conference call. Motion by Felicia to move him to the top of the agenda. Mindy second.
Memorandum to begin- Underwriters gave us the highest rating that charter schools can get! 10:00 on May 27, 2015 for final closing—Jeff C, DeGune and Ger need to be present. The directors of the building company needs to be re-elected. Amount must be handwritten in the document.
A motion to approve the authorizing resolution that is written on the document provided by Felicia. Second by Mindy. All voted in favor. Must have secretary's signature.
A motion to approve the IRS post-closing procedures by the Directors of PSA by Mindy. Second by Xee. All voted in favor.
PSA Building Company members will need to sign the documents provided.
Ger will send signed documents tomorrow.
- Agenda for Annual Meeting
The agenda includes voting and Title information.
- Designate the Identified Official with Authority*
A motion to approve the identified official with authority on behalf of PSA as Cha Ger Yang by Mindy. Felicia second.
- Board Election Committee - Ballot*
Motion to approve the ballot for May 21, 2015 by Felicia. Second by Mindy. All voted approval.
- Press box proposal *
Ger has brought forth a proposal for the press box. More contracts can be pulled to check the price and the materials. Table until the next Board meeting.
Motion by Mindy to table the press box and Audubon goals. Second by Felicia. All voted in favor.
- PSA Goals set with Audubon* tabled until further notice. Choua will talk to David about the final date needed.
- Admission Policy –special attention to Kdg*
Felicia motioned to accept the changes to the admission policy as noted. Second by Mindy. All voted in favor.

The items were agreed on to table and those to move forward on at this meeting.

- Consultant contracts *
School Psychologist-tabled

CKC - food service caterer This needs to be completed this meeting if possible. In application for Food service funding, they need the catering information.

Motion by Mindy to approve the food service CKC as a renewal. Second by Felicia. All voted in favor.

Priority One Technology- tabled
MN High School League-tabled
DCD contract- tabled
DHH District 287-tabled

- Environmental suggestions- tabled

- Evaluations- Administrative level

Choua met with David. Administrative evaluations need to be put in place. Information is being gathered.

IV. Adjourn: 7:37

Next regular meeting: June 17, 2015 (NOTE THIS IS A CHANGE due to the Senior Trip the week of June 8-12.)

Annual meeting May 21, 2015.

Future agenda items:

- Q Comp changes 15-16
- Q comp pay outs
- Amended budget
- Staffing
- Vendor contracts: ISES Coordinator, Transportation

*Items that need motions/ approval