

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting  
4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## Minutes June 22, 2015

### Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

**Call to order** The chair called the meeting to order at 4:00

**Role Call**

**Present:** Mindy, Xee, Jeff, Felicia (4:15), Charlotte of BKDA on conference call

**Absent:** Doua

**Ex-Officio:** DeGune

**Guests:** Jeanene

#### **I. Reports:**

- Treasurer's Report and Motion: (5 min) \*

Conference call with Charlotte of BKDA. The budget looks good. The end of the fiscal year is June 30.

Motion by Mindy to approve the financial statement and management report for May. Xee second.

All voted in favor.

These reports had been tabled from March and April. Summary of April revenues exceeded expenditures.

Motion by Xee to approve the financial statement and management report for March and April.

Second by Mindy. All voted in favor

- Secretary's Report and Motion: (5 min) \*

Add DeGune to May 11 meeting

Add John Cairn's last name

Mindy motioned to accept the minutes from the May 11 meeting with the above additions. Xee second. All members present voted in favor.

Change to 4:05 for closure of the Annual meeting

Xee motioned to accept the minutes from the May Annual Meeting with the change of time.

Mindy second. All members present voted in favor.

- CEO/ Principal's Report: (10 min each)

Jeff and Degune reported on the re-bonding of the school building. It went well and our rates are very good.

Jeanene reported on graduation and the senior trip. Summer school started today. The end of FY 15 brings many items due and also beginning planning for FY 16.

#### **II. Old and/or Unfinished Business:**

- School Calendar 2015-16\*

May 14 Hmong Day

move June 4 to the appropriate spot

May 20 has been designated a no school day.

Felicia made a motion to approve the adjustments to the 2015-16 school calendar. Second by Xee.

All voted in favor.

➤ Press Box\*

Multiple bids, blue prints, electrical bids, concrete bids, material lists were all available for the Board perusal.

Total cost amount for press box, electric, concrete footings, etc. will be approximately \$62,000.

Motion was made by Xee for \$65,000 to be spent toward the press box project. Second by Felicia.

All voted approval.

This includes the recommendation to go with Housing Express Solutions. Electrical and concrete footing bids will need to be confirmed for completion.

### **III. New Business:**

➤ Budgets for Approval – FY2015 Revised

The adopted budget is higher than the revised budget. Revenue was higher in the 14- 15 FY revised budget as opposed to the adopted budget as reported on the document and pointed out by Charlotte.

A motion was made by Felicia to transfer the money from the general fund to the food service. Second by Mindy. All voted in favor.

A motion by Mindy to approve the revised 2015 budget. Xee second. All voted approval.

➤ Budget Projection Model for FY 16

BKDA was conservative on the revenue increases. Cost of living increases for benefits and salaries. These are the things that Charlotte pointed out.

A motion by Jeff C to approve the fiscal year 2016 budget. Felicia second. All voted in favor of the proposed budget.

➤ Q Comp Changes, payouts, review\*

The review is due to the state on June 30. It includes the payout information.

Minimal changes will be requested for the Q Comp program for next year.

Felicia made a motion to accept the report. Xee second. All members voted approval.

➤ Staffing

The staffing list was discussed. Many of the open positions are already filled.

➤ Goals set with Audubon\*

Reading goal will need to be changed-FAST is going to be used, not Assess Now.

Xee made a motion to approve the goals and agree to the contract amendment for the school year 2015-16. Mindy second. All voted in favor.

Statements of assurance were completed.

➤ Vendor contracts \*

School psychologist- as needed for assessment

Priority One- technology in the building

DCD Contract-Special Education services, as needed

DHH Consultant- from District 287, as needed

Minnesota HS League- yearly

*American Transportation, not ready*

Academic Consultant, Kristin Scherman

A motion to approve the contracts that are on this agenda and the documentation that is provided, except for American transportation, by Felicia. Xee second. Members voted unanimously.

➤ Environmental suggestions

Attend the Aug conference – 2 teachers

Clear the outdoor classroom and path

Tree trust- look into by lead teacher(s)

Speak with Divine – Felicia will contact

IB elem assembly could be themed with caring camper or something similar

➤ Seat new Board member \* Tzianeng Vang

Jeff made a motion to seat Tzianeng Vang as the community Board member to be seated and begin serving next month. Xee second. All members present voted in favor.

**IV. Adjourn: 6:03**

**Next regular meeting:** July 8, 2015

Mindy will not be able to attend.

**Future agenda items:**

Election of officers\*

Meeting dates/ times\*

Teacher compensation- specific to coaches for 15-16

\*Items that need motions/ approval