

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## Minutes August 12, 2015

### Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

#### Call to order 4:17

#### Role Call

**Present:** Mindy, Felicia, Xee

**Absent:** Doua, Tzianeng, Jeff

**Ex-Officio:** Ger, Choua, DeGune

**Guests:** Chuck, Charlotte, David, Holly Garnell. Jeanene

#### **I. Reports:**

- Financial Report and Motion: (5 min) \*.

Chuck and Charlotte reviewed the documents for those present. Board members can review and bring forth questions. Financials should be out the Monday before the meeting typically. Xee motioned to table the Financial and management statements to the Sept meeting. Felicia second. All members voted in favor.

- Minutes of previous meeting and Motion: (5 min) \*

Minutes of the July meeting were sent right after the meeting(next day). Felicia was added to present. Felicia made a motion to approve the minutes with the changes. Mindy second. The members voted approval.

- CEO/ Principal's Report: (10 min each)

Enrollment numbers show full classes. We may have changes the first few days. We are starting at the same time as other schools so hopefully the variance after opening day will not happen this year. Middle School students have been divided into 3 sections (instead of 2 as usual). The emphasis is to increase academic time.

New teachers started Monday, August 10<sup>th</sup>. Today all staff returned. School starts for students on Aug. 24.

Bus maintenance is needed for some of the bus updates. Academic coaches office is being updated also.

#### **II. Old and/or Unfinished Business:**

#### **III. New Business:**

- Audubon contract renewal- David Greenberg

Our current contract ends in 2016. ACNW Renewal Process document and Charter School Reauthorization Submission Requirements document was given to all Board members. The school needs to apply if interested in continuing with Audubon.

The timeline for renewal is between the Boards. The webinar will happen in August. Application

is due Nov 16. A group of 3-4 will do a site visit for one full day (probably in early December).

Renewal decision will be completed by March. A spring timeline to renew was given. Clear notices would have been put in front of PSA by now if there were concerns of non-renewal. Operational report will be coming based on the visits in the spring 2015.

Application process to note: where are you headed, 3 years of financial projections, use the template (but add what you need), 3 copies(not 4), combine into one PDF, electronic copy through EpiCenter. Part A is mission, vision and purpose. Academic information that ACNW may not have (p. 4 with challenges).

Environmental Education-EE

Specific on p. 5 for question just above Operations performance.

Financial plan template aligns to audit.

Updated version on the website; resources,

➤ Lottery policy

<http://www.washingtonpost.com/blogs/answer-sheet/wp/2014/01/29/education-department-changes-charter-school-lottery-rules>

<http://centerforschoolchange.org/publications/minnesota-charter-school-handbook/student-admission-and-recruitment>

Draft has been sent for attorney review.

Includes hazing, crisis management, harassment

Felicia made a motion to accept the policy. Xee second. All voted in favor.

➤ Staffing 2015-16 \*

New hires since the July meeting include: Rebecca Burken Elem PE; Joe Taran MS Math; Natalie Lundahl MS English; Michelle Gabrielli IB Coordinator; Andrew Gorrell switched to DAC; Yer Moua K-2 EA

Xee made a motion to approve the new hires for 2015-16. Felicia second. All voted in favor.

➤ Environmental suggestions

Paperless meeting worked for the first time. Always an adjustment.

Domenic has ideas from the EE retreat at Audubon.

Graduation class donation, Promise Fellow apply for Tree Trust grant

**IV. Adjourn: 6:04**

**Next regular meeting:** September 10, 2015

**Future agenda items:**

By laws for the Board (reviewed by school attorney)

Lottery policy final / revised

Ask Domenic to attend to share about ACNW retreat

\*Items that need motions/ approval