

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

**May 11, 2016**

**MINUTES**

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

## **Board of Directors' Purpose**

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

**Call to order 4:12**

**Role Call**

**Present: Mindy Hansen, Jeff Culp, Xee Vue, Felicia Perry**

**Absent: Tzianeng Vang**

**Ex-Officio: Ger Yang, Choua Yang,**

**Guests: Jeanene Miller, Greg Maus (Booth Law), Charlotte Wagner (Beltz, Kes and Darling)**

### **I. Reports:**

- Financial Report and Motion: (5 min)  
No questions on the management report. Financial reports were summarized by Charlotte Wagner. Motion to approve the financial statements and management report from March by Xee. Second by Jeff. All members voted in favor.
- Minutes of previous meetings and motion: (5 min) \*  
Motion was made by Jeff to approve the April 13 minutes. Second by Mindy. All voted approval. Jeff made a motion to approve the May 2 minutes. Second by Xee. Approval from all. Motion to approve the April 22 minutes by Mindy. Second by Felicia. All voted approval.
- CEO/ Principal's Report: (5 min)  
MCA testing has one more day of make up for testing. May 19 Spring Concert and event. SpEd monitoring report is not back yet. The verbal report was very well done. Welcome to Prom, Color Dash, Graduation, Hmong Spelling Bee and all events that will happen between now and the end of the year.

### **II. Old and/or Unfinished Business:**

- Committee reports:
    - Nomination/ Election
      - Adjust to:
      - Vote for up to three members
      - Add line for write inMindy made a motion to approve the nominees to be placed on the ballot. Second by Xee. All voted in favor. (Jeff did not vote since his name is on the ballot.)
  - Turnaround Committee
    - TSLP have met with students, staff, administration. They are getting an accurate picture of PSA. They will meet with families, alumni, community next week.
- Director Perry raised the question of whether it was proper for the Board to move the TSLP contract decision to the beginning of the meeting when the Board knew that the Director would be arriving shortly after the meeting started. The Board should consider arranging a time to discuss Board protocol, work assignments and communication protocols upon legal counsel's advice.

➤ Evaluation tool- Administrative \*

The document had a few adjustments but is a good place to start and can be a working document as it progresses.

Motion by Jeff to approve the evaluation tool for CEO. All voted in favor.

➤ 2016-17 Calendar \*

Remove Aug. 10 PBIS team date

Questions submitted

Delete April 29 date

May 5<sup>th</sup> 4<sup>th</sup> Quarter Progress reports

Discussion of start date to match Mpls or suburb (Osseo).

Move 1<sup>st</sup> day to the Aug 29. New teacher days will be Aug. 15-16. All staff on Aug. 17.

The Board can vote for later start date, the calendar can be adjusted and then an amendment could be done.

A motion to approve 2016-17 school calendar with the proposed start date and keep the end date by Felicia. Second by Jeff. All present voted approval.

**III. New Business:**

➤ Committee to review by laws\*

Tabled to next month.

Greg added that Booth Law will have some input ready for the committee by next week.

➤ Vendor contracts: \*

Kristin Scherman, consultant \*

Kristin will be increasing her time with PSA next year.

Mindy made a motion to approve the consultant agreement with Kristin Scherman. Felicia second. All voted in favor.

OT\*

On the Move is the new vendor being recommended for approval.

Motion made by Mindy to approve On the Move OT contract. Jeff second. All voted in favor

➤ Hiring and Non-renewals for 2016-17

A motion was made to accept the staffing changes by Mindy. Second by Felicia. All members voted in favor.

Indicated not returning: Laura Martini, Domenic Martini, Andy Steffan, Anna Vang, Youa Yang, Cassie Beh, Angela Picha, Maddie O'Brien

Mindy made a motion to accept the resignations for next year. Second by Felicia. All voted in favor.

➤ Draft of letter to families reporting probation status

TSLP will start the draft for us.

The letter will come to us.

The letter will need approval from the Board. ACNW needs to approve the letter.

The Board will meet Thursday, May 19 at 3:30. (include Tzianeng via video call).

Also on May 24 at 3:30 if needed.

➤ Board Training

This will happen at the Board meeting to be determined by Booth Law, presenters.

May 19, 24, or June 8

**Next regular meeting:** June 8, 2016

**ANNUAL MEETING** May 19, 2016

**Future agenda items:**

Vendors: Food caterer, DHH, Transportation,  
Technology

\*Items that need motions/ approval