

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

4 PM – 6:00 PM at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

July 13, 2016

MINUTES

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order 4:02

Role Call

Present: Mindy Hansen, Jeff Culp, Xee Vue, Becky Buckley

Absent: Felicia Perry, Tzianeng Vang, Sue Moua

Ex-Officio: none

Guests: Greg Maus, Jeanene Miller, David Greenberg

I. Reports:

- Financial Report and Motion: (5 min)
Everything is on track and cash flow looks good. Title revisions were approved.
Reimbursements will come for Special Education services, including nurse as appropriate.
A motion to approve the management report and financial statement was made by Jeff Culp.
Second by Xee. All present voted approval.
- Minutes of previous meetings and motion: (5 min) *

A motion to approve the June 8 minutes was made by Xee. Second by Mindy. All voted in favor.
June 30 minutes were motioned for approval by Mindy. Second by Jeff. All voted in favor.
- CEO/ Principal's Report: (5 min)
NA

II. Old and/or Unfinished Business:

- Admin Contracts for 16-17*
Laura will be drawing up contracts for Ger Yang and Choua Yang. Tabled until August meeting.
- Policy review – Bullying/Cyberbullying & Mandatory Reporting – Maltreatment to Minors*
Policies were from samples that were purchased. Fill in and minor adjustments to the template.
The Bullying/Cyberbullying Prevention will become a part of the family handbooks and require signature by student and family that they have read it (this is a yearly
Xee made a motion to approve the Bullying/ Cyberbullying Prevention policy. Mindy second.
All voted in favor.

Mandatory Reporting – Maltreatment to Minors is not mandated but recommended to have as a part of the school policies. This will be a part of the personnel handbook. Jeff made a motion to approve the Mandatory Reporting policy. Second by Xee. All voted in favor.

III. New Business:

➤ **Seat Board Officers***

Board Chair- Mindy is willing to serve another year.

Secretary- Xee nominated Jeff C. Jeff is willing to serve.

Treasurer- Xee nominated himself for Treasurer.

The Board would like the Administration to determine someone to take the minutes.

A motion was made by Mindy to appoint the Board Officers. Jeff second. All voted in favor.

➤ **Set Regular Board meeting days and times***

Discussion included:

Day of the week: Monday through Saturday was discussed, Friday was consensus

Time of the day: 6:00

Week: Third week

A motion for Friday, the third week of the month at 6 pm for regular meeting times. by Xee.

Mindy second. All voted in favor

➤ **Policy Review Committee***

2 or 3 members- can be non-board members. Becky volunteered as a Board member for this committee. Other staff/ community/ family members can be added.

Mindy made a motion to approve Becky as part of the policy review committee. Jeff second. All voted in favor.

➤ **Resignation**

A letter was received from Felicia Perry on July 12. The Board Chair thanked Felicia for her 2 years of service on the Board.

A motion was made by Mindy to accept the resignation. Xee second. All voted in favor.

David asked for signatures on the Statement of Assurances from the new Board members.

Adjourn: 5:08 p.m.

Next regular meeting: Friday, Aug. 19, 2016

Future agenda items:

*Items that need motions/ approval