

# Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

4:00-7:00 at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

## SPECIAL BOARD MEETING: 11-7-16

### AGENDA

#### Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

#### Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order: 4:11

#### Role Call

Mindy Lomen, Jeff Culp, Sue Moua, Becky Buckley

Absent: Xee, Tzianeng

Ex-Officio: Choua Yang, DeGune Lee, Ger Yang

Guests:

#### I. Reports:

None

#### II. Old and/or Unfinished Business:

- Adding a new board member:
  - We have a parent that is stepping down, and need to look for additional Board capacity.
  - An email will go out to teachers from the Board Chair asking for individuals whom teachers would recommend to serve as a Parent on the Board. Also, the email will ask for teachers who are interested in serving, as the Board discussed the preference for an additional teacher to serve along the Board.
  
- Turnaround RFP
  - Letter of Intent, Request for Partnership, and Timeline from the School Transformation Committee, was shared and discussed. Page 9 outlining the Vision for the School and the Partner's role in the Transformation was highlighted as what the Board will be holding this Partner accountable for. Contractual and Accountability questions came up similar to during the Transformation Committee meeting, and were answered citing the STC's discussion around the writing of the final contract.
  - Motion to approve the LOI and RFP for the Transformation made by Becky. Second by Sue. All voted in favor. Motion carries.
  
- Policy 508
  - Statute dealing with removal of student not to exceed 5 days was clarified.
  - In/out of school suspension worded to reflect the servicing of out-of-school suspension.
  - The list of behavior guidelines and examples will be merged into one list to allow for more flexibility in determining length of consequences
  - Motion to approve Policy 508 with the changes made by Becky. Second by Sue. All voted in favor. Motion carries.

Motion to close the meeting to evaluate Administration made by Mindy. Second by Becky. All voted in favor. Motion carries. Meeting was closed at 5:05.

- Admin Eval.
  - The Board finished Ger's Evaluation. Members looked over evidence, brought their own ratings and discussed areas of strength and improvements needed. Further discussion was had to clarify or discuss the remaining categories. Questions we posed for the administrator pertaining to each category/job description duty was recorded in the rubric with the administrator's self-evaluation evidence. This helped the evaluation to become a tool used by the administrator to grow in weaker areas and further their effectiveness at the school.
  - Choua's Evaluation was next. Members offered their ratings 1-4 to get a sense of where everyone had placed the administrator on the rubric. Further discussion was had to clarify or discuss each category. Questions we posed for the administrator pertaining to each category/job description duty was recorded in the rubric with the administrator's self-evaluation evidence. This helped the evaluation to become a tool used by the administrator to grow in weaker areas and further their effectiveness at the school.
  - Discussion was had on when and how to share the rubrics with the Administration.

Motion to open the meeting at 6:34. Second by Becky. All voted in favor. Motion carries.

Meeting Adjourned at 6:38.

**III. New Business:**

None

**Next regular meeting:** Monday, Nov. 14<sup>th</sup>, 2016 4:00 pm

**Future agenda items:**

\*Items that need motions/ approval