

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

6:00-8:00pm at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

August 1, 2017

MINUTES

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order: 6:27 pm

Role Call:

Present: Jeff Culp, Becky Buckley, Kevin Xiong, Mee Vang

Absent: Mai Neng Moua

Ex-Officio: Choua Yang, Degune Lee

Guests: Dr. Mai Moua, Kita Her

1. MINUTES

Becky motioned to approve the minutes. Kevin seconded. The motion passed unanimously.

2. REPORTS

2.1. Thrive Education Report

Dr. Mai Moua reported on Thrive's creation of a Champion Leadership team. Thrive will lead the Champion Leadership Retreat on August 2 and 3rd, 2017. Thrive is working with Champion Leadership team to implement the following systems: Bancoe, Viewpoint, Fastbridge. Thrive shared ongoing progress of the the Strategic Plan approved by the board in June and a letter from ACNW authorizer. There was a discussion.

2.2. Financial and Management Report

Kevin motioned to table financial and management reports to August 16th meeting. Mee seconded the motion. The motion passed unanimously.

3. OLD AND /OR UNFINISHED BUSINESS

3.1. IXL

Dr. Mai Moua presented Thrive's IXL roll-out plan for Prairie Seeds Academy to include technology and teacher curriculum implementation. Becky motioned to approve IXL program. Kevin seconded. The motion passed unanimously.

3.2. Naviance

Choua reported that Naviance is a high school program that supports college readiness, ACT test prep. Counselors will lead the implementation of the program. Becky motioned to approve Naviance program. Mee seconded. The motion passed unanimously.

3.3. Staffing

Kevin motioned to approve new hires, Becky seconded. The motion passed unanimously.

Kelly Convery
Logan Goldberg
Maggie Greene
Brooke Herren
Tim Schneider
Holly Thomas

Becky motioned to accept resignation from staff. Mee seconded. The motion passed unanimously.

Shannon Baker
Abby Cisek
Beth Hajek-Nelson
Carolyn Holmes
Mindy Lomen

4. NEW BUSINESS

4.1 Contracts – Renewal

4.1.1 Bus Transportation-Northstar Bus Lines, LLC. Kevin motioned to approved contract. Becky seconded. The motion passed unanimously.

4.1.2 Kristin Scherman. There was discussion on language of the contract. Mee motioned to table Kristin Scherman’s contract. Becky seconded. The motion passed unanimously.

4.2 Organizational Meeting Annual Designations

4.2.1 Election of Officers

Election of Chair - Kevin self-nominated. Becky seconded the nomination. The motion passed unanimously.

Election of Vice-Chair - Jeff self-nominated. Becky seconded the nomination. The motion passed unanimously.

Election of Secretary- Mee self-nominated. Becky seconded the nomination. The motion passed unanimously.

Election of Treasurer- Becky self-nominated. Jeff seconded the nomination. The motion passed unanimously.

4.2.1 Election of Building Company Officers, Chair, Vice-Chair, Secretary

Election of Chair- Jeff nominated Degune to continue as Chair. Becky seconded the nomination.

The motion passed unanimously.

Election of Vice- Chair- Jeff self-nominated. Kevin seconded the nomination. The motion passed unanimously.

Election of Secretary- Becky self-nominated. Mee seconded the nomination. The motion passed unanimously.

4.2.3 Board Meeting Schedule for 2017-2018

Board approved Regular Meetings on the third Wednesday of the month, from 6-8pm at Prairie Seeds Academy.

4.2.4 MDE Designations- Designate MDE Identified Official With Authority (IOWA), Title Grant programs Authorized Representation, and Special Education Director
Becky motioned to table MDE Designation to August 16th meeting. Kevin seconded the motion. The motion passed unanimously.

4.2.5 Designation of Depositories- Venture Bank

Jeff motioned to table Designation of Depositories to August 16th meeting. Kevin seconded. The motion passed unanimously.

4.2.6 Collateralize Funds in Excess of FDIC insurance (currently at \$250,000) – need 110% of excess amount

Kevin motioned to table Collateralize Funds in Excess of FDIC insurance to August 16th meeting. Jeff seconded. The motion passed unanimously.

4.2.7 Broker Acknowledgement Certification – Includes written statement of investment restrictions

Kevin motioned to table Broker Acknowledgement Certification to August 16th meeting. Jeff seconded. The motion passed unanimously.

4.2.8 Authorized signers at banks:

The board approved the following individuals as authorized signers at banks:

Board Chair - Kevin Xiong

Board Treasurer- Becky Buckley

CEO - Cha-Ger Yang

President-Thrive - Bao Vang

Finance Manager - Chuck Herdegen & Charlotte Wagner

4.2.9 Delegation of Authority to Make Electronic Funds Transfers

The board approved the following individuals as Delegation of Authority to Make Electronic Funds Transfers

- o Board Chair - Kevin Xiong
- o Board Treasurer - Becky Buckley
- o CEO - Cha-Ger Yang and President-Thrive - Bao Vang
- o Manager at BerganKDV- Charlotte Wagner & Chuck Herdegen

4.3 Organizational Meeting Annual Designations- *Updated Section 9*

4.3.1 Granting of Administrative Authority- Kevin motioned to approve Granting of Administrative Authority to Manager at BerganKDV- Charlotte Wagner & Chuck Herdegen Becky seconded. The motion passed unanimously.

4.4 Chromebooks Purchasing Budget

Kevin motioned to approve the purchase of Chromebooks. Becky seconded. The motion passed unanimously.

5. **BOARD RESIGNATION-** Mindy Lomen

Kevin motioned to accept board resignation of Mindy Lomen. Mee seconded. The motion passed unanimously.

Meeting adjourned at 8:04pm

Minutes submitted by Kita Her

