

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting
4:00 - 6:00 at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

June 30, 2017

Minutes

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order: at 9:00 am

Role Call:

Present: Sue Moua, Melanie Bradshaw, Jeff Culp, Becky Buckley, Mindy Lomen

Absent: Xee Vue

Ex-Officio: Choua Yang, Ger Yang, DeGune Lee

Guests: David Greenberg, Terri Schmidt, Penny Vang, Mai Moua, Michelle, May Lee

1. MINUTES (9:00 - 9:10 am.)

1.1. February 1, 2017 Minutes

Melanie motioned to approve the agenda. Sue seconded. The motion passed unanimously.

1.2. May 15, 2017 Minutes

Becky motioned to approve the agenda. Sue seconded. The motion passed unanimously.

1.3. May 18, 2017 Minutes

Becky motioned to approve the agenda. Mindy seconded. The motion passed unanimously.

2. REPORTS (9:10 – 10:00 am.)

2.1. Thrive Report- Penny Vang reported on Prairie Seeds Academy academic data.

Michelle reported on FastBridge Data. Dr. Mai Moua reported on MCAs.

- Excel sheet – matrix processor
- Can get students from other schools in MN
- Some missing data – 8th grade example – needs deeper analysis
- Non-Academic Pieces
- Elem students like Reading and Math more than secondary students – how do we engage secondary students more?
- Parents believe that they provide what their kids need – parent interviews, they feel they could do more, don't know all about the curriculum and other academic related expectations.
- Thrive interviewed a majority of family at PSA
- Champion Team (Teachers and Parents) - Core set of people to take ownership and be accountable

Recommendations: Strategic Plan 3 years

Goal #1 – Academic Excellence

Goal #2 – Professional Practices

Goal #3 – Student Support, Wellness & Safety

Goal #4 – Strong School & Board Leadership

Goal #5 – Positive Growth-Oriented School

Goal #6 – Infrastructure Alignment

Goal #7 – Families & Communities are Integral to School Success

2.2. **Financial Report** – May Financials, Revised FY 2017 and Preliminary 2018 Budget

May Financial Report – Becky motioned to approve May financial report. Melanie seconded. The motion passed unanimously.

May Management Report - Jeff motioned to accept the May Management Report. Becky seconded. The motion passed unanimously.

2016-17 Revise Budget – Melanie motioned to approve the 2016-17 budget as presented. Revenues of \$10,001,038.00 and expenditures of \$9,941,336.00. Jeff seconded. The motion passed unanimously.

Preliminary 2017-18 Budget – Sue motioned to adopt the 2017-2018 budget as presented: Revenues of \$10,534,921.00 and expenditures of \$10,812,452.00. Becky seconded. The motion passed unanimously.

3. **OLD AND /OR UNFINISHED BUSINESS (10:00 – 10:10 am.)**

3.1. 2017-2018 Calendar changes*

Melanie motioned to approve 2017-2018 school calendar changes. Becky seconded. The motion passed unanimously.

3.2. Policies - 513 - Student Medicine in School*

Becky motioned to approve Policy-513 Student Medicine in School. Jeff seconded. The motion passed unanimously.

3.3. ASD Contract from May meeting – What board approved was for the school year 16-17, an ASD Contract for 2017-18 school year will not be needed.

School Psych Contract from May meeting - What board approved was for the school year 16-17, board still needs to approve School Psych Contract for school year 2017-18.

4. **NEW BUSINESS (10:10 – 10:45 am.)**

4.1. Q Comp Report for SY 2016-17 was given. Melanie motioned to approve Q-Comp report. Mindy seconded. The motion passed unanimously.

4.2. Contracts – Renewal – (**ACTION – ROLL CALL NEEDED**)

4.2.1. School Psychologist 17-18 contract. Mindy motioned to approve School Psychologist contract. Sue seconded. The motion passed unanimously.

4.2.2. Bus/Transportation 17-18 contract - postponed until the July board meeting.

4.2.3. Consultant- Jeanene Miller- Jeff motioned to approve Jeanene Miller's contract. Becky seconded. The motion passed unanimously.

4.2.4. Priority One Technology - Lawyer recommended for PSA's website to be in compliance with standards; such as vision, mobility of tab movements without having to use a mouse, and hearing impaired. Becky motioned to accept the Priority One Technology contract as amended with recommendation of website compliances. Sue seconded. The motion passed unanimously.

4.2.5. Thrive Education Contract - Becky motioned to approve the Thrive Education contract. Mindy seconded. The motion passed unanimously.

4.2.6. Charter Contract – with Audubon. Becky motioned contract extension of ACNW up to one year. Mindy seconded. The motion passed unanimously.

4.3. New Infrastructure Investment. **(ACTION – ROLL CALL NEEDED)**

4.3.1. Bankoe Time and Attendance Proposals for Prairie Seeds Academy, 36 months service - \$2841.14. Melanie motioned to approve. Jeff seconded. The motion passed unanimously.

4.3.2. IXL Proposal for Prairie Seeds Academy. IXL Proposal will be postponed until next month.

4.3.3. Viewpoint Proposal for Prairie Seeds Academy. There was a discussion on centralizing school-wide data. License Fee and MN Data Model: Year 1 - \$10830.00. Annual Maintenance, Support, and Professional Service: Year 2 - \$4159.00. Becky motioned to approve the Viewpoint contract. Sue seconded. The motion passed unanimously.

4.3.4. Naviance Proposal for Prairie Seeds Academy - Naviance will be tabled to July's board meeting.

4.4. PSA Staffing 2017-18 – See staffing chart for specific staff names and positions. Green highlights are re-aligned positions. Yellow highlights are newly hired positions. Blue highlights are positions to be hired. Jeff motioned to approve new and re-aligned staff as highlighted. Mindy seconded. The motion passed unanimously.

5. SEAT NEWLY ELECTED BOARD MEMBERS (10:45 – 10:50 am.)

5.1.1. Kevin Xiong

5.1.2. Mee Vang

5.1.3. Mindy Lomen

5.1.4. Mai Neng Moua

Becky motioned to approve newly elected board members. Jeff seconded. The motion passed unanimously.

6. BOARD RESIGNATION- Sue Moua and Xee Vue

Melanie motioned to accept board resignation of Sue Moua and Xee Vue. Becky seconded. The motion passed unanimously.

7. DETERMINE MEETING CALENDAR 2017-2018

Meeting calendar will be determined in July's board meeting when the new members are present.

The meeting adjourned at 12:07 PM.

Minutes submitted by May Lee.

