

# **Prairie Seeds Academy -- District # 4126**

## **Board of Directors' Board Meeting**

**6:00-8:00pm at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428**

**November 15, 2017**

### **Minutes**

#### **Mission**

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

### **Board of Directors' Purpose**

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

#### **Call to order: 6:05pm**

**Role Call:** Kevin Xiong, Mee Vang, Becky Buckley, Mai Neng Moua, Kazoua Yang, Sue Yang, Kita Her, Mai Thao, Chuck Herdegen, Degune Lee, Dr. Mai Moua

**Present:** Kevin Xiong, Mee Vang, Becky Buckley, Mai Neng Moua, Kazoua Yang

**Absent:** Jeff Culp

**Ex-Officio:** Degune Lee, Dr. Mai Moua

**Guests:** Sue Yang, Kita Her, Mai Thao, Chuck Herdegen

#### **1. MINUTES (6:00 - 6:05 P.M.)**

Becky motioned to approve October 18, 2017 meeting minutes. Mee seconded the motion. The motion passed unanimously.

#### **2. REPORTS (6:05 – 6:30 P.M.)**

Thrive Education Report- Dr. Mai gave an academic report to the board. Teachers have been trained and given PD on IXL. Fastbridge winter testing will continue in December. Data committee is working with instructional coaches. Thrive is working with committees and Champion Leadership team on Exhibit A goals.

Dr. Mai and Kevin attended ACNW retreat on November 11-12. Dr. Mai and Kevin will work with school leadership and Board of Directors to help Prairie Seeds Academy meet goals of Exhibits G, H and A.

December board meeting will be given work time to work on the future mission and vision of Prairie Seeds Academy.

Chuck provided training on financial board governance particularly to group voting vs individual voting.

#### 2.1. October Financial and Management Report

October enrollment is down 6 students. The number of students at the end of October is 770. Making enrollment target is key to keeping the budget on track. A budget deficit is still projected at the end of the school year.

Mee motioned to approve financial and management report. Becky seconded the motion. The motion passed unanimously.

### **3. OLD AND /OR UNFINISHED BUSINESS**

#### **4. NEW BUSINESS (6:30-7:30 P.M.)**

##### 4.1 Staffing Updates

New hires for Prairie Seeds Academy are:

Tracy Moua - K-1 EA

Tiffany Hodges- 4-5 EA

Staff resignation:

Colleen Lee resigned- K-2 EA

Mee motioned to approve new hires and accept the resignation of Colleen Lee. Mai Neng seconded the motion. The motion passed unanimously.

4.2 Environmental Literacy Plan Data Updates- progress of ELP data was presented by Mai Thao.

Indicator #1- 60% of students are using the outdoor space

Indicator #2- 82% knowledge of EE related subjects

Indicator #3- field trips are increasing with Environmental Education focus

Indicator #4- strong student driven activities

Indicator #5- in progress

##### 4.3 ACNW Contracting Process-

Board of Directors went over ACNW's full contract with Prairie Seeds Academy, and exhibits G, H, S and P. There was a discussion. Becky motioned to approve the full contract. Mee seconded the motion. The motion passed unanimously.

Kita gave a summary about school progress to the board.

Chair Kevin Xiong adjourned the meeting at 7:18pm.

Minutes submitted by Kita Her

## Board Meeting Discussion Checklist

- ✓ Operations
- ✓ Financials
- ✓ Academics
- ✓ ELP
- Principal Development
- ✓ Board Training



