

Prairie Seeds Academy -- District # 4126

Board of Director's Board Meeting

6:00-8:00pm at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

October 18, 2017

Minutes

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order: 6:02

Role Call: Kevin Xiong, Mee Vang, Becky Buckley, Cha-Ger Yang, Degune Lee, Jeff Culp, Choua Yang, Kazoua Yang, Dr. Mai Moua, Chuck Herdegren, Kita Her

Present: Kevin Xiong, Mee Vang, Becky Buckley, Jeff Culp, Kazoua Yang

Absent: Maineng Moua

Ex-Officio: Choua Yang, Cha-Ger Yang, Degune Lee

Guests: Dr. Mai Moua, Chuck Herdegren, Kita Her

1. MINUTES

Becky motioned to approve September 20, 2017 minutes. Mee seconded. The motion passed unanimously.

2. REPORTS

Thrive Education Report:

Prairie Seeds Academy Academic Core leaders (Principal Choua Yang, Assistant Director, Mai Thao, Instructional Coaches, Data Specialist) have bi-weekly district data team meetings to network around using data to drive instruction, PLCs, and leadership. About 270 chromebooks have been purchased and will be rolled-out to classes once fiber is installed. Thrive completed staff development training for Fastbridge and MCA data. Thrive is meeting twice a month with Champion Leadership team. The first meeting is focused on goals of Exhibit A and the second meeting is on leadership strategies of effective communication and decision making.

September Financial and Management Report

Cash balance at the end of September is strong. Enrollment target set from the board is at 771. September student count is 772. PSA is projected to have a deficit at the end of the school year. Mee motioned to approve September Financial and Management reports. Jeff seconded. The

motion passed unanimously.

3. OLD AND /OR UNFINISHED BUSINESS

Strategic Staffing Solutions Contract- contract of the language added of “without penalty” and the “non-competition” clause was removed from the contract. Jeff motioned to approve Strategic Staffing Solution Contract. Becky seconded. The motion passed unanimously.

Credit Card Policy and Credit Card Authorization – Employees authorized to have school issued card and credit limits. (List each employee’s name and monthly credit limit.)

Mee motioned to approve Credit Card Policy with the following:

Employees authorized to have school issued credit card and monthly credit limit.

Choua Yang, \$7,500

Ger- Cha Yang, \$7,500

Becky seconded. The motion passed unanimously.

Wellness Policy. There was a discussion. After approval, PSA will create a Wellness Team (comprise of teachers, parents, students)

Jeff motioned to approve Wellness policy. Becky seconded. The motion passed unanimously.

4. NEW BUSINESS

4.1 Investment Policy - written in accordance to state policy. Main investment policy is regulated by the state.

Mee motioned to approve the investment policy. Becky seconded. The motion passed unanimously.

4.2 Environmental Literacy Plan - Exhibit H

PSA’s ELP has been approved by Audubon Center of the North Woods on October 6, 2017. Staff met on Tuesday, October 10th to go over the approved ELP and created an ELP Activity Tracker to record data from teachers implementing ELP goals in classes.

4.3 World’s Best Workforce Annual Report

Annual report for submission November 1st, 2017.

Mee motioned to approve the WBWF annual report. Becky seconded. The motion passed unanimously.

4.4 Thrive Education - Ex-Officio Board Members -

Becky motioned to approve Thrive Education as Ex-officio board members. Jeff seconded. The motion passed unanimously.

4.5 Algebra Reborn Contract - This is a Math intervention program for Middle School

“bubble” students. This program uses Algebra as a foundation in early years.

Mee motion to approve Algebra Reborn contract. Becky seconded. The motion passed

unanimously.

4.6 Quincy Caldwell Contract - Quincy will work on a mentoring program for Prairie Seeds Academy students to address challenges of student behavior and parent engagement.

Mee motioned to approve Quincy Caldwell contract. Becky seconded. The motion passed unanimously.

Chair Kevin Xiong adjourned the meeting at 7:32

Minutes submitted by Kita Her.

