

Prairie Seeds Academy -- District # 4126

Board of Directors' Board Meeting

6:00-8:00pm at 6200 W Broadway Avenue North, Brooklyn Park, MN 55428

January 17, 2018

MINUTES

Mission

Prairie Seeds Academy, in cooperation with families and community, provides leadership in rigorous education, to develop inquiring, knowledgeable and caring citizens who help create a better and more peaceful world through intercultural understanding and respect.

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

Call to order: 6:19pm

Role Call: Kevin Xiong , Becky Buckley, Jeff Culp, Kazoua Yang, Cha-Ger Yang, Chuck Herdegen, Choua Yang, Kita Her, Mai Thao, Brody Derks, Mai Moua

Present: Kevin Xiong, Becky Buckley, Jeff Culp, Kazoua Yang

Absent: Mee Vang, Mai Neng Moua

Ex-Officio: Choua Yang, Cha-Ger Yang, Dr. Mai Moua

Guests: Chuck Herdegen, Mai Thao, Kita Her, Brody Derks

1. MINUTES

1.1. December 20, 2017 minutes

- Jeff motioned to approve December 20, 2017 minutes, Becky seconded. The motion passed unanimously.

2. REPORTS

2.1. Thrive Education Report

- Operations: Thrive investigated the issues and this resulted in termination of a staff member. Thrive met with staff and admin to communicate unified message regarding holding staff accountable.
 - Introduced new Thrive staff to address communication needs, Jodie Tanaka.
 - On Friday 1/19/2018 will go over the behavior and truancy programs with the staff.
 - Academic report update: Thrive will update ACNW on academic Performance Improvement Plan that was submitted. The plan has strategies to ensure that PSA is on track moving forward towards academic goals stated in Exhibit G..
- Board retreat: 4 things to complete

- Trends
 - High level on governance and board training
 - Need to revisit mission and vision statement
 - Review transformation goals submitted to Audubon
- Bao requests discussion regarding time and day to set board meetings.
Kevin suggests 4th Wednesday of the month starting at 5:30pm. Will confirm with absent board members Mai Neng Moua and Mee Vang.

2.2. December Financial and Management Report

- Currently at a \$189,000 working budget deficit.
- December enrollment: was 771 in Nov but Dec enrollment is 768.04.
- Remains strong. Fast revenues.
- Title budgets will be adjusted. Will watch SpEd spending.
- Becky motioned to approve December's Financial and Management Reports. Kevin seconded. The motion passed unanimously.

3. OLD AND /OR UNFINISHED BUSINESS

4. NEW BUSINESS (6:35- 7:30 P.M.)

4.1 Environmental Literacy Plan Data Updates

- Brody Derks (Literacy Coach) presents ELP website .
 - Documentation of EE plan- Exhibit H: As a part of this requirement, we have built an EE website for K-12, includes photos and information about Environmental units. It is organized by school and by EE indicators.
 - Showcased a variety of EE units that addressed each EE indicator: 2nd and 5th grade, middle school's Recycled Crane Project, Middle school Humanities & Art, High School composting, technology assessment of outdoor classroom, High school ELA documentary about meat consumption, middle school EE course projects, STEM committee merging robotics to create hydroponics project currently in phase 1.
 - Next step: incorporate solar panels!

4.2 Staffing Updates

- Terminations - Maggie Greene & Logan Goldberg
- New Hire - Rachel Moog - 4th grade teacher
- Becky motioned to approve termination of Maggie Greene and Logan Goldberg and hiring of Rachel Moog. Kevin seconded. The motion passed unanimously.

4.3 Principal Development

- Choua will reconnect with Thrive to refine her leadership responsibilities.
- Choua will create a work plan and share it with the board. Choua is very excited about her work with Thrive in leadership development.

4.4 Board Retreat February 10, 2018

- To be held at HAP office on University Ave from 9am-4pm. Posted on website.
- Dr. Mai will have materials for members to read a week ahead of time.

4.5 Bus Purchases

- In 2015-16 the Board approved \$400,000 for purchase of new buses with plan to purchase one bus each year after. With \$48,000 left over, there is not enough for a new bus. A new bus will cost \$80,000-\$90,000 . Transportation coordinator Mong Vang would like to purchase one pending board approval.
- Currently we have 2 spare buses, but one needs an engine. There are not enough spare busses.
- Chuck will look into the budget to determine if there is allowable funds to make this move.
- Kevin motioned to table bus purchasing until Chuck can work through the budget with Cha-Ger and Bao. Becky seconded. The motion passed unanimously.

Chair Kevin Xiong adjourned the meeting at 7:17pm.

Minutes submitted by Mai Thao

Board Meeting Discussion Checklist

- ✓ Operations
- ✓ Financials
- ✓ Academics
- ✓ ELP
- ✓ Principal Development
- ✓ Board Training